

## नोंदणीचे प्रमाणपत्र

(संस्था नोंदणी अधिनियम,१८६०) (P८६० चा अधिनिअयम २९)

नोंदणी क्रमांक : नागपूर/0000526/2022

याद्वारे असे प्रमाणित करण्यात येते की, प्रियदर्शिणी जे. एल. कॉलेज ऑफ फार्मसी अलूमनाई असोसिएशन खालील तारखेस संस्था नोंदणी अधिनियम, १८६० (सन १८६० चा अधिनियम २१) अन्वये योग्यरीत्या नोंदणी करण्यात आली.

तारीख 1 November 2022 रोजी माझ्या सहीनिशी दिले.

## Certificate of Registration

(The Societies Registration Act, 1860)
(Act XXI of 1860)
Registration Number: Nagpur/0000526/2022

It is certified that, Priyadarshini J. L. College of Pharmacy Alumni Association has this day been duly registered under the Societies Registration Act, 1860(XXI of 1860)

Given under my hand this 1 Day of November 2022.



Assistant Registrar of Society, सहाय्यक सस्थ्र निबधक नागपूर

Nagpur

# ＂Priyadarshini J．L．College of Pharmacy，Alumnifognur basion Association＂ 

Memorandum of Association

1．NAME OF THE SOCIETY ：－＂Priyadarshini J．L．College of Pharmacy， AlumniAssociation＂

2．OFFICE OF THE SOCIETY ：－Priyadarshini J．L．College of Pharmacy Electronics Zone Building，MIDC，Hingna Road，Nagpur．M．S（India）
3．AIMS \＆OBJECTIVES OF THE SOCIETI


The aim \＆objectives of the Society shall be as followsive tern


 among Alumni to interact with each other and trended them tokeep in to fo with the Institute and to strengthen the bond between theinstitute and AlumpinaOn
To provide a channel for the Now of information，need and wants of anditute and Alumni by creating a bridge between the Alumni and Almamater．

जान
 To generate a corpus fug io mitiancial．support to the Institute for imp
sent by donating towardsjarious activmies and for sponsoring anproviding scholarship assistance to economically freak student through the Alumni Association．

the
Alumni in every criticalsituation．
the various educational，cultural andsocial activities and to develop vision．
vi．To operate a placement service for the benefit of students by arranging interviews and giving guidance．
vii．To undertake，carry on or promote scientific and technical research，experiments and tests of all kind in pharmaceutical and allied sciences．This will promote educational， research and extension activities in themembers of the Association，by encouraging various departments in the Institute to conduct training courses，workshops，technical seminars．conference etc．
viii．To protect the interests and to promote the economic and socialstatus of all those who are directly or indirectly engaged in thepharmaceutical profession，and to extend the financial assistance todeserving members from welfare fund account．
ix To uphold the ethics of the profession of pharmacy．

- To help to maintain a very high professional standard amongst the studentsof the Institute by disseminating information regarding the latestdevelopments in the field of pharmacy through the establishment ofinformation services, such as a publish fournals, books, magazines, documents, and other publications, it will also promote the causes of theprofession of pharmacy
di. To bring out, souvenirs and newsletters highlighting the activities of thelnstitute and its Alumni
xii. To carry out such other activities as may be necessary for furthering theabove aim and objectives.Any other objective as resolved by the Association in executive body meeting.

ALL THE ABOVE OBEJCTIONS WILL BE RUN ON NON-COMMERCIAL
$\underline{\text { BASIS) }}$

4. The Management of the affairs"Priyadarshini J. L. College of Pharmacy, Alumni Association" is entrusted in accordance with the rules and regulations of Society to the Executive Committee of which the first Nine members with their Full Names, Adress, Age, Education Qualification, Occupation, Nationality \& Designation is as under --

: Se the undersigned members of"Priyadarshini J. L. College of Pharmacy, AlumniAssociation", which has been formed as per the rules of Societies Registration dic. 1860 . and the office of this society shall remain at Priyadarshini J. L. College of Pharmacy Electronics Zone Building, MIDC, Hingna Road, Nagpur.M.S (India)and mow we are willing to register the same under the Societies Registration Act, 1860 .


1. The Definition of the Specific Words in Rules and Regulations are as under :-
2. 

A. SOCIETY : The Society means"Priyadarshini J. L. College of Pharmacy, Alumni Association"
B. PRESIDENT
: The President means the President of "Priyadarshini J.
L. College of Pharmacy, Alumni Association"
C. VICE

The Vice President means the Vice President of "Priyadarshini J. L. College of Pharmacy, Alumni Association"
The General Secretary means the Secretary of "Priyadarshini J. L. College of Pharmacy, Alumni Assoclation"
The Joint Secretary means the Joint Secretary of "Priyadarshin J. L. College of Pharmacy, ZAjumni Association"
The Treasurer means the Treasurer of "Priyadarshini J. L. Coffee of Pharmacy, Alumni Association" The Executiyelember means the Executive Member of"Prikadarshini 5 L. College of Pharmacy, Alugeni Association t
3. JURISDICTION
4. ACCOUNTING YEAR:-The Accounting Year will be from $1^{\text {st }}$ April to $31^{\text {st }}$ March.

## 5. MEMBERSHIP:-

There will be only following type of Membership.
Life Member:- The membership of the soc ety shall be open to all the Graduate, Post graduates and PhD students of Priyadarshini J. L. College of Pharmacy, Nagpur. Any person fulfilling above criteria s eligible to become a Life Member by compounding the membership subscription ff Rs. $500 /$ - in single payment to the treasurer at the said association.
6. CASSATION OF MEMBERSHIP :-

The membership may be terminated due to registration Death, Misbehavior or Misconduct. Any member who violates the Rules and Regulation of the society or acts prejudicial to the interest of the society shall be liable to be expelled from the Membership of the society by a Resolution passed by the Executive Committee.

## 7. RIGHT AND PRIVILEGES:-

A. All members to whichever category they belong shall have the same rights and privileges of membership barring Honorary Life Members.
B. No member shall have the right to cast more than one vote.

## 8. CESSATION OF MEMBERSHIP:-

A. Failure to pay the annual subscription in full by the end of one month or after the close of the financial year shall render the termination of the membership of the member concerned automatically or pending the payment of annual subscription in time, deprives the member the power to vote.
B. Membership shall cease on the resignation, death insanity, transfer or legal disqualifications of member.
C. i. In particular and without prejudice to the ger erality of the provisions of this ByeLaw, if any member is guilty of fraud or dishonest dealing in respect of any of the moneys, assets or properties of the Society or is guilty of such conduct as is likely to injure the interests or reputation of the Society or to disturb the order or harmony of the Society, and the executive committee at a meeting convened for the purpose, records a resolution that the member should be expelled from the Society, the Executive Committee shall convene a General Body meeting of the Society and if at such General Body meeting the resolution of the Executive Committee is approved by a majority of three fourths of the total number of members present and voting, the member shall be expelled from the Society.
ii. The Executive Committee may, by a majority of the members present and roting. suspend, any member who is guilty of apy misconduct as is referred to in subclause 7 thending his expulsion by the General Body. iii. A memererso expelled may, after the expiry of three years from the date of such expulsion, appy in writing to the Executive Committee for re-admission, the Executive Condintee nayby resolution re-admit the member but subject to approval by resolution at the nexpeperal Body Meeting, passed by a majority of three fourths of the number of menteraw en and voting, until which time the re-admitted person shall not be eligible for the"privileges of a member.
iv. Cessation of membership or any count will not entitle such member for refund of his membership subscription.

8. ANNUAL GENERAL BODY MEETING

The supreme control and management of the hands of General Body which shall exercise the affairs of the Society shall rest in the Executive committee constituted in accordance with the rules and regulatiough the General Body shall meet at least once in an accounting year, the date, time \& such meeting will be communicated as per benue of shall dispose of all matters concerning the Geral Body. The Executive The meeting shall convene an Annual General Meeting of the Society within four months follotee the end of the accounting year to transact the following business:
A. To confirm the minutes of the last General Meeting.
B. To consider and adopt the Executive Committee's report and auditors statement of accounts for the preceding year.
C. To appoint an auditor. To formulate polify \& Programmers of the Society.

## 4. YOTICE AND QUORUM OF THE GENERAL BODY MEETING :-

All the meetings will be called by the Secretary or President General Body Meeting will be held once in a Twelve Months. Notice for the Annual General Meeting will be sent before 15 days. The quorum for the Annual General Body Meeting will be $2 / 3^{\text {rd }}$ of the society's total members. The Quorum will not be necessary for the adjourned meeting. The annual meeting of the General Body will be held in the month of April. If quorum of meeting is not completed, meeting will be adjourned for 30 minutes. The Notice of meeting will be served by Registered Post with AD or by hand Delivery.
10. SPECIAL GENERAL BODY MEETING, IT'S POWERS AND DUTIES :-The Special General Body Meeting will be held as and when felt necessary by the Executive Committee. The powers and dufies will be as per the General Body Meeting. The notice of meeting is served by Registered post with AD or by hand delivery.

## 11. EXECUTIVE COMMITTEE AND IT'S OFFICE BEARERS :-

 The Executive Committee through which the Generd Body Exercises the control and Management of the affairs of the Society shall consist of the following:| i. President | - | 01 (One) |
| :--- | :--- | :--- |
| ii. Vice President | - | 01 (One) |
| iii. General Secretary | - | 01 (One) |
| iv. Joint Secretary | - | 01 (One) |
| v. Treasurer | I | 01 (One) |
| vi. Eecutive Committee - | 04 (Four) |  |

The Petinemal of Priyadarshini J. L. College of Pharmacy, Electronics Zone Buiddin, MIDC, Hingna Road, Nagpur.M.S(India), will be ex-officio president of the executive body.
12. ELECTIONS OF EXECUTIVE COMMTTTEE AND IT'S METHOD:-
A. The Executive Committee shall appoint one Returning officer for purpose of Election.
B. Election of the Executive Committee nembers shall be by nomination. The Nomination shall be sent to the General Secretary in a sealed envelope four days prior to the date of General Meeting. The same shall be forwarded to the Returning Officer.
C. Every nomination shall be proposed and setonded by two different members of The Society, whose membership is valid.
D. Sealed envelopes shall be opened and scrutinized by the Returning Officer onlywith the help of Executive Committee.
E. In the event of there being insufficient number of nominations for number of Vacancies in the Executive Committee, the General Body shall elect members byProposing and seconding, during the meeting.
F. In the event of a contest, election shall be held in a manner directed by the Returning Officer.
E. Eision for the Executive Committee members shall be held once in five years.
F. All isues except otherwise provided, shall be decided by a simple majority.

I Counting of votes shall be by show of hands. If, however, any member disputes the accuracy of the counting of hands the Chairman and Returning Officer of the election shall decide the manner in which the majority has to be ascertained and their decisionshall be binding on the members present.

1. In the event of a tie the Chairman of the meeting shall exercise casting vote, in addition to his ordinary vote and decide the issue.

## 13. DUTIES AND POWER OF THE EXECUTIME COMMITTEE'S OFFICE BEARERS

The Executive Committee shall have powers to do everything necessary to carry out the aims and objective of the Society and without prejudice of
The generality of this provision, it shall have the foll pwing powers and duties:-
(a) To frame rules and bye-laws in connection with any of the purpose and the objects for which provision is made in this rules provided the said rules and bye-laws shall not be repugnant to what is contained in the rules. All such rules and bye-laws shall be placed before the General Body for approval.
(b) To collect subseription and recover arrears from the members.
(c) To sanction expenses necessary for the attainment and fulfillment of the objectives of the Association.
(d) To maintain and preserve proper accounts of the Receipts and expenses.
(e) To deal with the suggestions and complaints of the members of the Society.
(f) To operrandmaintain Bank Accounts in any Nationalized Bank and to deposit there-in all money;sums and other negotiable instruments.
(g) To appoint staff on full time or on part-time basis for carrying out administration of the Executive Committee and fix their salarie \$ and / or remuneration and / or compensation.
(h) To compromise and settle or context either in a court of law or by arbitration any suit debt liability or claim by or AGAINST the Sóciety. To convene all meetings of the Society.
(i) To maintain minutes of all meetings held and to get it duly signed at the next meeting.
(j) To borrow, raise or secure the payment of monery in such manner as the committee may think fit and redeem or pay-off any such securities.
(k) To do all such acts and things as are necessary and are incidental and ancillary to the attainment and fulfillment of the objectives of the Society.
(1) To consider the audit report and to rectify the defects and objections pointed out by the auditors and for that purpose to appoint an interial auditor.
(m) To enter into all contracts for the Society and settle the terms thereof. However, the Executive Committee shall not enter into any such agreement without the prior approval and sanction of the General Body.
(n) To arrange / organize cultural and curricular activities.
(o) To appoint committees or sub-committees to be incharge of any institution or of any specific activity of the Society.

## $\because$ QLORIM OF EXECUTIVE COMMITTEE \& FUNCTIONS OF EIECUTINE COMMITTEE:

- The members of Executive committee (EC) shall be eligible for re-election.
-1 The Committee shall meet at least once in three months or more frequently, if necessary, to conduct the affairs of the Society.
(i) A meeting of the Executive Committee may to called by the President or by Gen. Secy. Or as a requisition from any five members of the Executive Committee. The Executive Committee may co-opt. not more then two members and the co-opted members shall hold office till next election at the Annual General Meeting. Cooption shall be by majority of three forth of th $\phi$ members present.
*) The noticefor a meeting of the Executive Committeeshall be given to every member at least 3 days prior to the meeting. Emergepcy meeting can be conducted with a short notice of 24 hrs.
Any five members of the Executive Committee shall form a quorum for an adjourned meeting the members present shall form a queprum but no new agenda/ venture shall be transacted at such a meeting.
(f) The President or in his absence the Vice-President shall preside over the meeting for the Executive Committee and in the absence of both, the members present shall elect one among themselves to the chair.
(g) In the event of the office of the President becoming vacant, between the two Annual General Meetings, the Vice President for the time being shall officiate as President. In the event of the office of the Vice-President, Secretary, Joint Secretary or the Treasurer became vacant; the Executive Committee shall nominate a member of their own body to be the Vice-president, Secretary., Joint Secretary or Treasurer as the case may be for the period between the two Annual General Meetings.
(h) Any casual vacancy among the members in the Executive Committee shall be filled by the Executive Committee from among the members of the Society, residing in Nagpur, so as to maintain the total strength of 09.
(i) If any member has failed to attend three donsecutive meetings of the Executive Committee without satisfactory reasons given in writing / oral, the Executive Committee by unanimous vote of members present in the meeting may drop him /her from the committee. Any member may, however, apply for leave of absence on valid reasons.
(j) All the proceedings of the Society shall preferably be in Hindi or English.
(k) The Executive Committee have the right to invite other members or outsiders at any of its meetings for obtaining expert advice and guidance on any specific matter covered by the agenda of its meeting.
(1) The Executive Committee shall fix from time to time the rates for hire of the premises for marriages \& other functions, meetings etc, the quantum of service charges that hirers shall have to pay for the use of furniture, fixtures \& fittings, water, electricity charges \& other services, frame the terms \& conditions for the use of premises for
nirers $\mathcal{\&}$ lay down the mode of collection of all charges including security deposits さic.
mi) The Executive Committee may at its decision extend such concessions in the hire \& service charges as it may deem feel appropriate, to its members or social organization depending upon the cause.
(ii) Sources of Income:
i. Subscription of life members.
ii. Interest and Income earned from the Society's investments and Bank Accounts.
iii. Rent on publicity, hoardings and other forms of advertisements for Souveniretc.
iv. Any earnings or proceeds not specifically d\&fined or allocated by these Bye-laws.


## 15. UTILIZATION OF FUNDS:

The Executive Committee shall have full powers to spend out of the funds of the Society such sums as it thinks fit on purposes authorized by these Bye-laws or by the Act \& Rules, provided that no part of the funds shall be disbursed by way of bonus or dividend or otherwise among the members.
16. DUTIES \& FUNCTIONS OF OFFICE BEARERS:

The duties and functions of the office-bearer are as follows:
i. President Shall be the Chief Executive Officer of the Society, generally advise and guide the Executive Committee in all its activities, preside over the Executive Committeê meetings and General meetings and conduct the deliberations. He shall represepe the Society in all matters pertaining to it.

Padent Shall assist the President in all the later functions and shall perform the Presidents functions in his absence.
iii. General Secretary: Shall convene meetings, maintain minutes and other records of the Society implement all resolutions passed by the Executive Committee, carry on correspondence and do all things that are necessary to maintain and further smooth and progressive working of the Society. He shall record the minutes of the meetings in the substance and thereafter in details, in the Fair Minute Book and obtain signature of the President and get it confirmed in the AnnualGeneral Meetings. He shall prepare Annual Budget of Receipts \& Expenditure and get it sanctioned in the Annual General Meeting.. However in case of emergency he isentitled to spend more amount than prescribed with prior consent of President and / or Treasurer.
iv. Joint Secretary: Shall generally assist the General Secretary in all his work and shall perform the duties of the General Secretary in his absence. His powers regarding incurring expenditure shall be the same as those of the General Secretary.
v. Treasurer: Shall receive all funds (by cash or cheques) on behalf of Society and shall deposit such funds in the Society's Bank Account and maintain proper accounts. He shall make all payments authorized by the Executive Committee and hold correspondence with Bankers or any other party pertaining to financial matters. He shall generally prepare and submit monthly accounts, receipts and expenditure and financial reports to the Executive Committee.
vi. Executive members: Assist in all the activities of the Society and carry out any other duties assigned to them by the Executive Committee from time to time. Notice of Annual General Meeting shall be accompanied by approved audited statement of accounts for the previous financial year and official resolutions, if any and draft administration, finance and over all progress during the year. The approved and audited Balance Sheet and Income and Expenditure statement shall be signed by the President. General Secretary and Treasurer.
vii. Internal Auditor: The Internal auditor appointed by the General Body is to examine the Accounts and the working of the Executive Committee. He has the right to access to all the departments of the Society and the right to effect any verification which he considers expedient. He has the fright to attend Executive Committee Meeting.
17. Funds of the Society :

General Fund: TheSociety shall have a general fund which shall include:
(a) Admission and membership fees.
(b) Donations, aids and assistance from members and others.
(c) Income derived from any activity carried on by the Society for raising funds in pursuance or furtherance of its objects.
(d) Income derived from property held by the Society Special Fund As and when necessary, the Society shall invite its members to contribute to a special fund for any of the purpose mentioned in the objective. Contribution tonards special fund will be purely on voluntary basis and no member shath berompelied to contribute to this special fund.

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18. Bank Account :

The above mentioned fund (s) shall be kept in a nationalized Bank or shall be invested in some approved securities or shall be partly deposited or partly invested in the name of the Society. The Bank Account shall be operated jointly by any two of the office bearer of the Executive Committee, namely, P lesident, Secretary and Treasurer.

## 19. Loans and Advances :

The Society can take loans and advances with the explicit permission of the Executive Body and with the prior permission of Joint Charity Commissioner, Nagpur.
20. Sale of Property :

The property held by the Society, If any, shall be sold only after taking approval of the General Body and with the prior permission of Joint Charity Commissioner, Nagpur.

## 21. List of the Members :

The Society shall maintain a membership register of members inter alia containing name, designation, age, residential address and such other particulars as may be required. The register shall be opened to inspection by any member during the general meeting provided such inspection is sought fo bonafide purposes.

## 22. Change in Name and Objects :

Any change, alteration in the name or object or amalgamation of the Society shall be done as per provision of B.P.T.Act.

## 23. Amendments :

None of these Bye-Laws shall be deleted or modified nor any new Bye-laws enacted except by a special resolutions and shall be passed by a two thired majority decision of the General Body as per the provision of section 12 of the Societies Registration Act, 1960duly convened General Body Meeting or Extra Ordinary General Body Meeting specially called for the purpose of in its Annual General Meeting.

PROVISION FOR OBJECTWISE EXPENDITURE:- The Society shall make expenditure as per the object of the organization or memorandum of association.

## DISSOLUTION:

(a) An Extraordinary General Meeting may be convened for passing any special resolutions as per provisions of Section 13 \& 14 of the Societies Registration Act, 1860 for amending the Bye-Laws or for dissolution or for effecting amalgamation with another Registered Society or for dividing the Society into two or more societies and such resolution shall be passed by a majority of not less than $3 / 5$ of the members of the General Body present and voting.
(b) A list of members of the Society within the meaning of section 15 of the Societies Registration Act, 1860 will be maintained in the form-schedule VI to the Societies Registration Act (Maharashtra) Rules 1971 vide rule 15 thereof.
(c) If a chante is desired in the name and objects of the Society or if amalgamation of two or mosecties is desired, procedure prescribed in Section 12 or 12A of the Societies Revistwation Act, 1860 will be followed.
(d) the Society shall be indivisible so that in the event of its dissolution I have any claim over them but the entire amount after meeting the and other Society or Institution having same or similar objects in such direction or manner may be determined by Extraordinary Meeting convened for that purpose.

## CERTIFIQATE

Certified that this is the true copy of Rules and Regulations of "Priyadarshini J. L. College of Pharmacy, Alumni Association"


