



Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No: 7.1.2 The Institution has facilities and initiatives for

1. *Alternate sources of energy and energy conservation measures*
2. *Management of the various types of degradable and nondegradable waste*
3. *Water conservation*
4. *Green campus initiatives*
5. *Disabled-friendly, barrier free environment*

5. DISABLED-FRIENDLY, BARRIER FREE ENVIRONMENT

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1. DIVYANGAN POLICY AND INITIATIVES UNDER TAKEN BY PRIYADARSHINI J. L. COLLEGE OF PHARMACY

Policy for Persons with Disabilities

I. Introduction: Rights of Persons with Disabilities Act, 2016 prohibits discrimination against individuals with physical and mental disabilities. Priyadarshini J. L. College of Pharmacy are against all kinds of discriminations on any grounds including disability. The college aim to promote an inclusive learning, teaching and working environment in which disabled students and Staff are not disadvantaged or treated unfavourably. The college aims to make each of its programs, services, and activities accessible to and usable by all the persons with disabilities. All the stakeholders of college, share the responsibility for helping people with disabilities to secure the Benefits of campus programs, services, and activities. These guidelines apply to all college Faculty and staff including those at the academic departments

II. Policy Statement:

I. Objectives of the Policy

1. To create Inclusive Culture to avoid discrimination, exploitation and exclusion of Disable Students and Staff from all spheres of work and education
2. To create suitable regulatory mechanism for effective delivery of services to Disable Students and Staff of affiliated colleges
3. To ensure implementation of all legislations with respect to persons with disabilities.
4. To provide accessible and inclusive education at affiliated college.
5. To ensure full participation of persons with disabilities and to provide them the equal opportunities for development.
6. To provide necessary budget allocation to achieve above objectives



II. DEFINITIONS: The terms used in the policy have meaning mentioned in chapter I of the rights of the persons with disability Act 2016.

A. Disability: Disability is a term that includes motor and sensory limitations (e.g., mobility, vision, or hearing impairments). It also includes disabilities resulting from chronic illnesses and syndrome, invisible disabilities, such as psychological and emotional disorders, learning disabilities, heart disease, diabetes, asthma, arthritis, epilepsy, Acquired Brain Injuries (ABI), and Acquired Immune Deficiency Syndrome (AIDS) are also included in the term disability. Many disabilities vary in degree and type of limitation; therefore, accommodations must also vary and should be tailored to the needs of the individual.

B. Qualified Person with Disability The term "qualified person with a disability" refers to an individual with a disability who is qualified to participate in any given university program or activity.

1. With respect to enrolment, a qualified person with a disability must satisfy the academic standards required for admission and meet the academic requirements established for any given course, degree, or certificate program.
2. With respect to employment, training, work assignments, and promotion, a qualified individual with a disability must be able to perform the minimum essential functions of the job.
3. However relaxation shall be allowed as per the Government rules.
 - a. To provide counselling to students with disabilities on the types of courses they can study at the higher education institutions.
 - b. To ensure admission of as many students with disabilities as possible through the open quota and also through the reservation meant for them.
 - c. To collect orders dealing with fee concessions, examination procedures, reservation policies, etc., pertaining to persons with disabilities as per the government policies from time to time.
 - d. To assess the educational needs of persons with disabilities enrolled in the higher education institutions to determine the types of assistive devices to be procured.

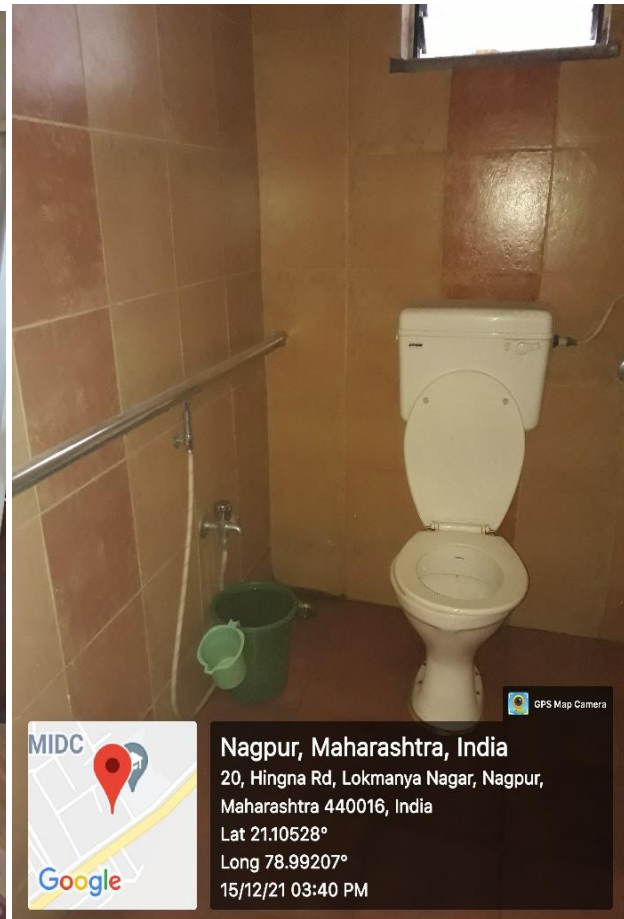


- e. To conduct awareness programs for teachers of the affiliated college about the approaches to teaching, evaluation procedures, etc, which they should adapt in the case of students with disabilities.
- f. To provide support to the students with disabilities and assist them in getting appropriate employment when desired by them after their studies.
- g. To inculcate skills for entrepreneurship development.
- h. To celebrate important days pertaining to disability such as the International day for persons with disabilities, Braille Day and White Cane Day in order to create awareness about the capabilities of persons with disabilities.
- i. To motivate alumnae for raising funds for scholarships.
- k. To organize Remedial Coaching Classes for persons with disabilities.



2. Divyangjan Washroom

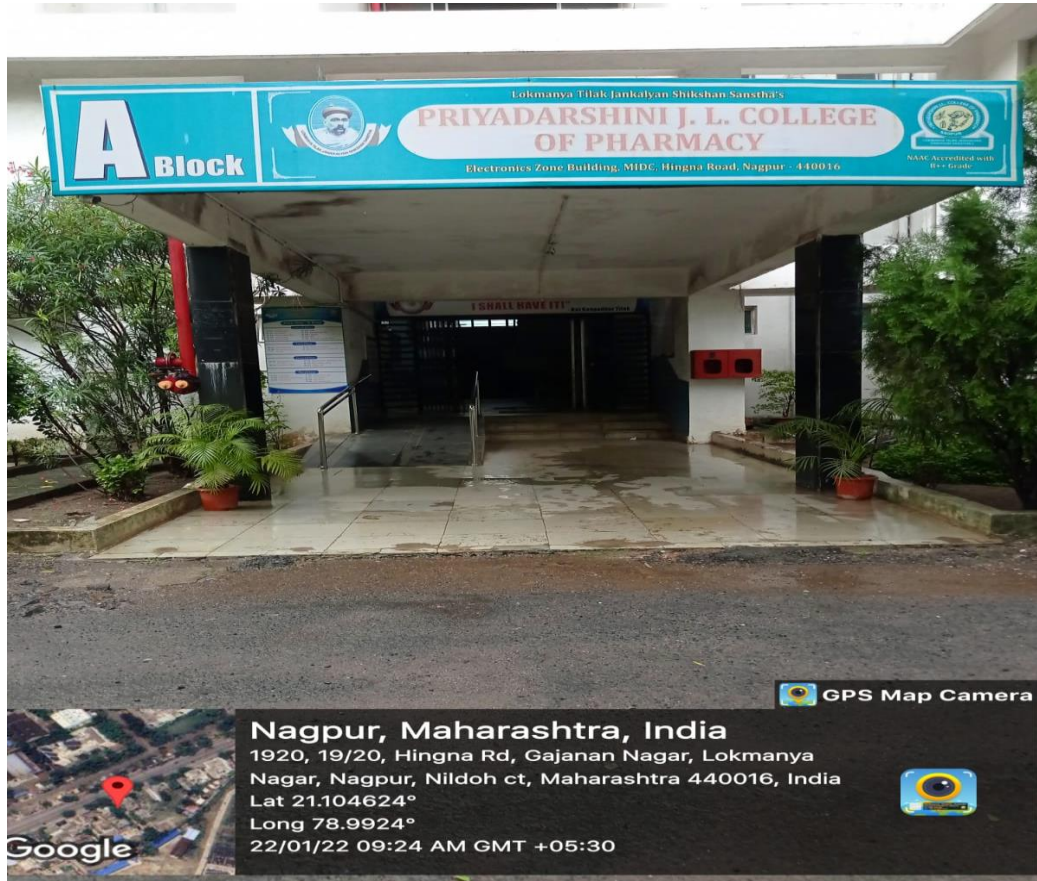
College has provided separate washrooms for the person with disability





3. Ramp and Railing for easy access to classroom

PJLCOP college campus has ramp and railing facility for the people with disability.





4. Provision for scribe in examination

PJLCP provides facility for physically handicapped students in the examination according to the rules of RTMNU University.

RASHTRASANT TUKADOJI MAHARAJ NAGPUR UNIVERSITY
***INSTRUCTIONS FOR PROPER ORGANISATION OF EXAMINATIONS AT THE CENTRE**

A] For the conduct of University theory examinations following infrastructure & facilities are necessary at the centres of examination.

- (1) Strong room
- (2) Almirah with locking system
- (3) Computer Latest configuration with web camera
- (4) Laptop latest configuration with web camera
- (5) (a) Printer / Scanner (b) Photocopier
- (6) High speed internet / Dongal
- (7) CCTV at strong room and college premises
- (8) UPS atleast two hour backup
- (9) Mobile nos atleast one number is permanent (for examination work)
- (10) Email-id permanent (for examination work)
- (11) Fire Extinguisher

B] Appointment of Chief Supervisor and His Duties –

1. (a) **“Chief Supervisor”** means and includes Principal of the college concerned or head of the recognised institution concerned, where the University examination is being conducted or a senior teacher duly recommended by the Principal/Head of the recognised institution on his behalf and appointed as Chief Supervisor of the University examination by the University/Competent Authorities.

(b) The Principal/approved officiating Principal of the college where the University examination centre is located shall be the Chief Supervisor for the University examinations.

Provided that if substitute appointment is required to be made under exceptional circumstances, the Principal shall recommend the name of a senior teacher of his college for the appointment as Chief Supervisor. However, the Principal of the college shall alone be responsible for maintaining discipline at the College Campus and for any lapses occurring at the examination centre during the conduct of examinations.

*As approved by the Bord of Examinations in its Meeting held on dt. 5-8-2016 Vide item No.6



(8)

Dy. Registrar (Pre-Examinations) separately in a sealed cover examination wise. Under no circumstances the candidate be given an opportunity to complain to the University that he was compelled by the Chief Supervisor to appear or was disallowed to appear in the particular subject.

13. The Chief Supervisor shall display the "Instructions to Examinees" given in this booklet on the Notice Board of the College Centre under his signature. He shall bring to the notice of all examinees, through the Invigilator, the instructions given in paras. 57 to 60 daily.
14. The Chief Supervisor shall obtain undertaking from the Invigilator that they have carefully read and understood the instructions printed in this booklet. He shall give instructions to the Invigilator as mentioned in paras. 52, 53 and 56 daily.
15. He shall appoint required administrative staff such as clerk, menials, invigilator etc.
16. He shall take rounds of the various Examination Halls of the centre to avoid use of unfair means.
17. ✓ The Chief Supervisor shall provide at his level the facility of amanuensis/writer to the blind examinee with extra time of one hour and to the physically handicapped examinee with extra time of half an hour over and above the stipulated time limit of the paper to write answers after verifying the Medical Certificate issued by the Civil Surgeon/Orthopaedic Surgeon. The writer should be lesser qualified than the blind / physically handicapped student.
18. ✓ The Chief Supervisor shall provide at his level the facility of giving extra half an hour, over and above the stipulated time of the paper, to write answers during the examination to the paraplegies, Orthopaedically handicapped students who have hand co-ordination problem and to the visually handicapped students after verification of Medical Certificate issued by the Civil Surgeon/Orthopaedic Surgeon.
19. The Chief Supervisor shall send to the Controller of Examinations a list of concerned writers and examinees to whom the facilities under paras 17 & 18 above have been provided at the centre.



(9)

20. If the Internal Supervisor fails to report at the examination centre where he is appointed, the Principal of the college is authorised to appoint any qualified senior teacher either from his own college or from other colleges as Internal Supervisor until further orders and report the matter immediately to the Controller of Examinations.
21. The Chief Supervisor shall make the seating arrangement for Physically Handicapped examinees on the ground floor in the room of the examination centre.
22. The examinees are to be instructed not to bring with him / her any mobile / cell phone in the examination Hall. The Chief Supervisor shall open in the counter with token system to make the necessary arrangement of examinees if they bring mobile / cell phone to the examination centre.
23. (a) He shall be responsible for maintaining discipline amongst the students and staff and attending law and order problems at the centre.
(b) He shall not leave the centre without prior permission of the Controller of Examinations during the examination period.
Provided that in case of emergency he shall make the substitute arrangement and obtain the approval of the Controller of Examinations for the same before leaving the centre.
24. All expenses incurred in connection with the conduct of the examinations at a centre shall be borne by the University as per rules, for which purpose the Chief Supervisor may draw such advance from the University as he thinks proper through the Principal of his college. The Chief Supervisor shall submit a detailed account of the expenses incurred by him as soon as the examinations are over at his centre and in any case within 15 days of the date of the last paper at his centre. The account should be submitted in the prescribed forms supplied by the Finance & Accounts Officer of the University. He shall obtain copies of the rules and rates of remuneration from the Finance & Accounts Officer (if not supplied) for the conduct of examinations alongwith other forms mentioned above. He shall obtain the acknowledgement of submission of accounts from the Finance & Accounts Officer.



5. Divyangjan accessible website, Screen reading software

Screen Reader Access

This will enable people with visual impairments access the website using technologies, such as screen readers. The information of the website is accessible with different screen readers, such as JAWS, NVDA, SuperNova and Window-Eyes.

Following table lists the information about different screen readers:
 Information related to the various screen readers

Screen Reader	Website	Free / Commercial
Non Visual Desktop Access (NVDA)	http://www.nvda-project.org/ (External website that opens in a new window)	Free
System Access To Go	http://www.satogo.com/ (External website that opens in a new window)	Free